Kahua Punch List Workflow

Unlock

Anyone
New/Open Punch List Item

Send to Responsible

Responsible Party [1]
Responsible

Mark Complete

Approver 1 [1]
Approver1

Reject

Approve

Admin
Locked

Approve

Approver 2 [1]
Approver2

Approve

Approver 3 [1]
Approver3

Legend
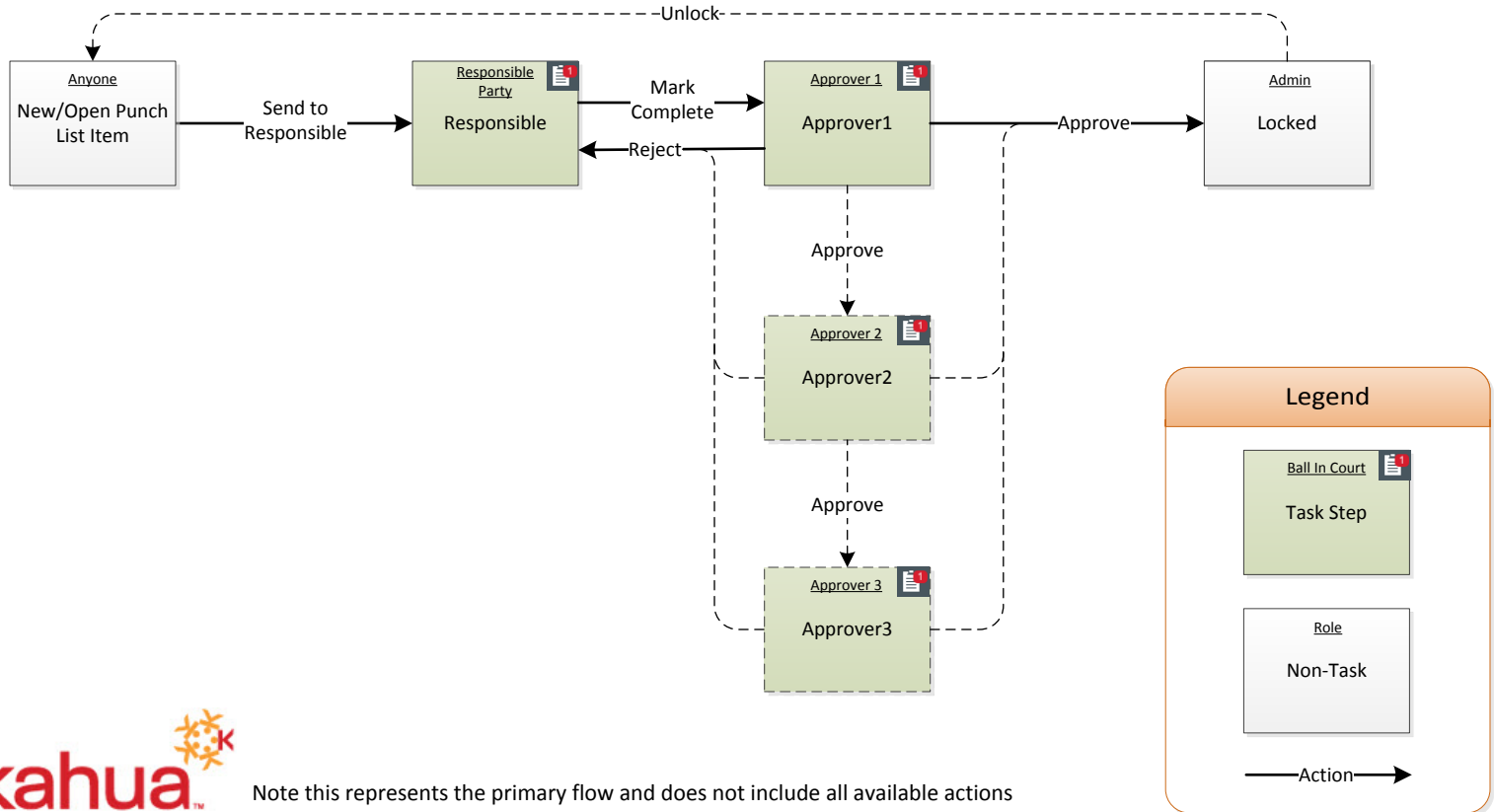
Ball In Court [1]
Task Step

Role
Non-Task

Action →

Note this represents the primary flow and does not include all available actions